

**Municipality of the District of Clare**  
**COUNCIL-IN-COMMITTEE MEETING**  
**Wednesday, September 7, 2011**

PRESENT: Warden Jean Melanson, Deputy Warden Ronnie LeBlanc; Councillors: Brian Comeau, Russell Comeau, Nil Doucet, Danny Hill, Arnold LeBlanc and Simon LeBlanc; CAO Connie Saulnier and Deputy Clerk Jeannette Doucet. Members of the public: Alain Comeau, Gerald Thériault, Jody Comeau. *Translators: Richard Landry and Germaine Comeau.*

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**CALL TO ORDER**

Warden Jean Melanson called the meeting to order at 7:10 pm.

**1) APPROVAL OF THE AGENDA**

MOVED BY Councillor Danny Hill and SECONDED BY Councillor Russell Comeau that the proposed Agenda be approved with the following addition:

4) New Business:

4.9 Date for Communication Committee – Deputy Warden Ronnie LeBlanc

MOTION CARRIED

**2) PRESENTATIONS**

**2.1 HotRot™ Composting Plant – Gerald Tibbo of New Era Technologies**

Gerald Tibbo and Darren Evans of New Era Technologies (Halifax) gave an overview of the HotRot™ Composting Plant used by the Halifax Regional Municipality. The Municipality has been using this equipment since 2007 with minimal cost. Council was informed that the composting plant equipment could be purchased with the Federal Gas Tax Fund. Apart from the capital equipment it costs approximately \$16.00 per ton to operate. Warden Jean Melanson thanked Mr. Tibbo and Mr. Evans for the informative presentation.

**3) BUSINESS ARISING FROM PREVIOUS MEETINGS**

There was no business arising from previous meetings to discuss.

**4) NEW BUSINESS**

**4.1 Dredging at Meteghan Wharf**

Regarding the issue of dredging the Meteghan Harbour basin, Council was informed that a site is needed for the disposal of the dredge material (see attached letter). Council discussed that a possible site could be the Municipal Transfer Station, pending the Department of Environment's approval of the location. Council agreed with offering this location.

#### **4.2 Belliveau Cove Wharf Repairs**

Councillor Nil Doucet indicated that there are important repairs needed to the Belliveau Cove Wharf, which is owned by the Municipality (see document listing estimated cost of wharf repair). Councillor Doucet indicated that money will have to be put aside for these repairs. It was stated that perhaps there is funding with ACOA which the Municipality could apply for. The first phase would be to submit an application to ACOA.

#### **4.3 Garbage Collection Tender**

CAO Connie Saulnier informed Council that only one (1) tender was received today, September 7<sup>th</sup>, for the Garbage Collection Tender. Clare Dumpsters Ltd submitted the lowest bid of \$394,048.01 for the five (5) year contract. A formal motion will be made at the upcoming Council meeting on September 21<sup>st</sup> regarding the awarding of the tender.

Council discussed the fact that numerous complaints have been received regarding the collection service, such as pick-up time changes. The CAO will meet with Clare Dumpsters to review these complaints. Council stated that the Municipality will be enforcing the black bag limit of 1 bag per household.

#### **4.4 Clare Search and Rescue's request RE Comeau Lumber**

Council was informed that a request had been received from Clare Search and Rescue if it would be possible to use the Maintenance Shop at the former Comeau Lumber for a few weeks to sand a bus they will have repainted (the painting would be done elsewhere).

Council discussed the request. One of the concerns raised is that currently there is no liability insurance on the property. Also there is the issue that non municipal-staff would have the key and access to the entire property.

It was suggested that perhaps Spec Resources would be willing to lease a building to Clare Search and Rescue for a few weeks.

After discussions, the request was denied at this time due to concerns related to lack of liability insurance.

#### **4.5 I.T. (Computer) Services**

Council was informed that a meeting had been held with the CAOs from Argyle and Yarmouth to discuss the service of hosting the Municipality of Clare's computer server and IT service, currently done by Yarmouth Industrial Commission. Cut-backs are being made and the IT position has been reduced from full-time to part-time.

CAO Saulnier has received a quote to have a server built and installed on-site at the Municipal Office at a cost of \$18,225 (see attached) and a quote for on-site IT repair and support for the Municipal Office, and which would also include Rendez-vous de la Baie and Library (see attached) at a cost of \$800 per month. Council discussed and is in agreement with the quote for on-site IT repair and support at a cost of \$800 a month. Council is not in agreement with the quote to have a server built and installed on-site.

#### **4.6 Strategic Planning Session RE. *Festival Acadien de Clare***

Council was provided documents with regards to the Festival de Clare's budget for 2011 and participation numbers (see attached). Council was reminded that next week, on Monday September 12<sup>th</sup> there is a Strategic Planning Session regarding the *Festival Acadien de Clare* at 6:30 pm at the Clare Social Club in Little Brook.

#### **4.7 Agendas and Minutes of Council-in-Committee Meetings on Municipal Website – Warden Jean Melanson**

The topic of having the minutes of the Council-in-Committee meetings, that are currently only in English, posted on the Municipal website was discussed. Council requested that the bilingual Agendas of the Council-in-Committee meetings be posted on the website. Currently, only the Regular Council meeting Agendas (bilingual) and Minutes (bilingual) are posted on the website. Council also requested that the Council-in-Committee meeting Minutes be translated from now on and posted on the website as well.

#### **4.8 Gas Tax Capital Investment Plan**

CAO Connie Saulnier informed Council that the proposed five-year capital investment plan for the Municipality of Clare needs to be approved by Council so it can be forwarded to the Province. Once the plan has been submitted, it can be amended at a later date, if priorities were to change. Council agreed to the following submission of projects to be considered over the five years:

- |   |                                     |
|---|-------------------------------------|
| 1) Solid Waste Transfer Station         | 7) HotRot™ Composting Plant         |
| 2) ICSP Planner                         | 8) Wheelchair Accessible Bus        |
| 3) Clare Energy Concept                 | 9) Meteghan River Sewer Extension   |
| 4) Study – Ext of Meteghan Sewer System | 10) Windmill at Clare Health Centre |
| 5) Purchase of Power Plant & Equip      | 11) Meteghan Centre Sidewalks       |
| 6) Recycling Plant                      |                                     |

#### **4.9 Date for Communication Committee – Deputy Warden Ronnie LeBlanc**

Deputy Warden Ronnie LeBlanc wished to set a date for the new Communication Committee, which includes himself, Councillor Arnold LeBlanc and Councillor Brian Comeau. The date of Monday, September 19<sup>th</sup> at 6:30 pm (at the Municipal Office) was agreed upon.

#### **5) DATE AND TIME OF NEXT COUNCIL-IN-COMMITTEE MEETING**

The next Council-in-Committee meeting was set for October 5<sup>th</sup>, 2011 at 7 pm.

#### **6) ADJOURNMENT**

The meeting was adjourned at 9:45 pm.

*Respectfully submitted by*

*Jeannette Doucet – Deputy Clerk  
JD/cdk*

**Approved by Council at the September 21, 2011 Council Meeting**